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RIVERINA

SESR 494 Visa Assessment – Document Checklist

Applications for assessment of a position must be submitted electronically and emailed to info@rdariverina.org.au. Preference is for PDFs where available.

The following must be submitted for the nominated position to be assessed:

- Copy of the Online Nomination Application Form or a copy of the Draft - <https://immi.homeaffairs.gov.au/help-support/applying-online-or-on-paper>
- Form 1404 - <https://immi.homeaffairs.gov.au/form-listing/forms/1404.pdf>
- Form 956 if migration lawyer acting on behalf
- Business Registration (ABN and ACN Certificate)
- Copy of Employment Contract or Letter of Offer - on business letterhead
- Annual Market Salary Rate (AMSR) and meeting the Temporary Skilled Migration Income Threshold (TSMIT)
- Non-refundable administration fee of \$770.00 (incl. GST) – You will be invoiced after the above documents have been received

To have an Employer Nomination assessed under the SESR the employer must understand that the onus is on them to provide thorough evidence to demonstrate their business activities and the salary being paid.

RDA Riverina must be satisfied whether the identified person would be paid at least the annual market salary rate (AMSR) for the occupation:

- On company letterhead demonstrate how the AMSR is determined and the nominee will not be paid less than what an Australian Citizen or Permanent Resident would be paid
- Copy of the relevant page/s of Enterprise Agreement/Industrial Award of salary level/occupation group or references to broader labour market eg job vacancy advertisements, JobOutlook, ABS, remuneration surveys
- If an Australian worker is performing equivalent work to the nominee in the same workplace provide copies of payslips and contract of that worker (for confidentiality the name may be covered)
- The AMSR and what the nominee will be paid, excluding any non-monetary benefits, must be no less than the Temporary Skilled Migration Income Threshold (TSMIT) i.e. currently \$70,000.
- Further details on determining and providing evidence to the Salary requirements can be found at - <https://immi.homeaffairs.gov.au/visas/employing-and-sponsoring-someone/sponsoring-workers/nominating-a-position/salary-requirements>

If you wish to discuss the above, please contact the Skilled Migration Officer on Ph: (02) 59245861 or info@rdariverina.org.au