
Publication Guide

1. Introduction

This publication guide has been prepared in accordance with Section 20 of the *Government Information (Public Access) Act 2009*. RDA-RIVERINA will review this guide and adopt a revised guide annually. www.oic.nsw.gov.au

2. About RDA-Riverina

RDA-Riverina is part of a network of 55 Committees across Australia (14 in New South Wales) which were formed on 1 July 2009. Regional Development Australia is a partnership between the Australian, state, territory and local governments to develop and strengthen the regional communities of Australia. It has a pivotal role in ensuring the long-term sustainability of Australia's regions. Please visit the RDA-Riverina website for further information www.rdariverina.gov.au

The Regional Development Australia (RDA)-Riverina region stretches 500 kms east to west across NSW and covers an area of almost 59,665sq kms and services a population of approximately 145,267 people (ABS Estimated Resident Population 2008). The RDA-Riverina is composed of 13 Local Government areas: Carrathool, Coolamon, Cootamundra, Griffith, Gundagai, Hay, Junee, Leeton, Lockhart, Murrumbidgee, Narrandera, Temora and Wagga Wagga.

3. What we do

Our roles and responsibilities are in the following areas:

- Consultation and engagement with the community
- Informed regional planning
- Whole of government activities
- Promotion of government programs
- Community and economic development

4. Organisational Structure

RDA-RIVERINA has twelve members, appointed jointly by the Federal and State Ministers responsible for Regional Development. Visit the RDA-Riverina members page <http://rdariverina.org.au/committee.html> . Members have a diverse range of skills and are drawn from across the Riverina region.

The Committee employs an Executive Officer as well as Administration and Project officers.

5. How our activities impact on the public

In working for the development of the region, our Committee consults, collaborates and, from time to time, enters more formal partnerships with local government, agencies of the Federal and New South Wales governments, industry, business, educational/training organisations, the community sector and individuals.

6. How the public can access information held by us

RDA's policy is to be transparent and accessible. The public has a right to access most of the information held by our Committee, as long as it does not infringe privacy laws or other laws, or may be detrimental to any person. In most cases we publish information on the website, if not in total, in summary or lists. If you would like to access a document named in a list which is not available on the website, please phone our office on (02) 6921 1007 or email info@rdariverina.org.au

7. Information held

Publications

- Business Plan 2010-2011
- Regional plan 2010-2015
- <http://rdariverina.org.au/docs/RDA-Riverina%20Regional%20Plan%202010-2015.pdf>
- Newsletter <http://rdariverina.org.au/newsletter-2.html>
- Fact sheets:
 - Grant Writing Tips <http://rdariverina.org.au/funding-.html>
- NSW Regional Business Growth Plan (Department of Industry & Investment NSW)

Internal policy documents

- Code of conduct
- Constitution
- Funding contract with Commonwealth Government
- Funding contract with New South Wales Government
- Policy and Procedures Manual
- Staff employment contracts
- Consultant Contracts
- Project Contracts

8. Contracts over \$150,000

Currently RDA-Riverina has no contracts with private sector providers with a value greater than \$150,000 (see Part 3 Division 5 of GIPA for the type of details that need to be disclosed). However if RDA-Riverina does enter these contracts they will be listed on a register on the website.